

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 707
PROPERTY**

LENDING OF SCHOOL-OWNED EQUIPMENT

The Board of School Trustees believes that District-owned equipment is a valuable resource which may be loaned or rented for community use under certain conditions provided that such use does not interfere with the educational program of the schools.

The Board may lend specific items of equipment on the written request of the user and the approval of the Manager of Operation Services.

School equipment may be removed from school property by staff members only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities. The consent of the principal or Superintendent or Manager of Operation Services is required for such removal.

Removal of school equipment from school property by staff or students for personal use is prohibited.

Adopted: August 29, 1979
Revised: May 10, 2011